



## COLORADO DEPARTMENT OF HEALTH CARE POLICY & FINANCING

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Bill Ritter, Jr., Governor • Joan Henneberry, Executive Director

February 1, 2007

RE: Medical Assistance Sites Using CBMS to Determine Eligibility for Long Term Care

Dear County and Medical Assistance Site Directors:

It has come to the Department of Health Care Policy and Financing's (the Department) attention that there have been some inquiries regarding Denver Health and Hospital Authority's (DHHA) ability to process long term care cases through the Colorado Benefits Management System (CBMS). DHHA is a medical assistance (MA) site and under Section 25.5-4-205 (1) (a), C.R.S. (2006) the MA sites have the authority and responsibility to "accept medical assistance applications, to determine medical assistance eligibility, and to determine presumptive eligibility". Therefore, the Department permits DHHA to work on long term care medical assistance cases, as an independent entity. In accordance with this regulation DHHA is contractually held accountable for all eligibility determinations made and are responsible for any actions taken on existing county assigned cases which may result in an adverse audit finding.

For long term care cases, DHHA will be responsible to process the medical assistance application and generate form AP-5615. The processed application will be stored at DHHA and the electronic file will then be transferred to the appropriate county office for ongoing case maintenance in CBMS. If you have any questions, please call Donna Kellow at 303-866-3676.

In addition, a request was made of the Department to clarify what documents can be required at re-determination or for new applications for long term care cases. Attached is the Department's approved documentation list. If you have any questions regarding this list, please contact Gayle Fowler at [gayle.fowler@state.co.us](mailto:gayle.fowler@state.co.us) or by phone at 303-866-2139.

Sincerely,

Lisa Esgar  
Director, Operations and Finance Office

cc: Barbara Prehmus  
Donna Kellow  
Gayle Fowler

[Attachment](#)